# Contingency Plan for Remote Learning

In order to ensure that learning is continued, irrespective of lockdown and self-isolation, St Clement's Catholic Primary School has developed the following plan. This plan offers remote learning opportunities whilst also acknowledging that some households have limited access to devices and would require hard-copies of work and resources.

This plan will be applied in the following instances:

1. An individual is self-isolating because of a positive test within the household;
2. A group of children are self-isolating because of a case of coronavirus in the bubble;
3. A whole bubble or cohort is self-isolating because of an outbreak of coronavirus

| Our aims for remote learning: | |
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| | • To provide a link between home and school so that pupils and parents can share information, work and ask questions when needed<br>• To support all stakeholders during the pandemic and uphold our open-door policy remotely. Signpost health and well-being resources and guidance to look after peoples' mental health and well-being<br>• To provide an on-line education using Google Classroom as the main resource; pupils are set work by their class teacher planned from the National Curriculum<br>• To provide daily virtual face to face contact for the teaching of English and RE<br>• To provide work for families not on-line or with limited access (or no access) to IT devices (paper copies of Google Classroom resources)<br>• To encourage diversity whilst social distancing by offering advice and suggestions, for example daily exercise<br>• To provide feedback on work completed through Google Classrooms<br><br>Google Classrooms has been adopted by St Clement's as an online tool to allow interaction, assessment and feedback between pupil and teacher in the event of a full or partial closure. All pupils have been provided with a secure Google email address and all pupils have access to and are using Google Classroom (since April 2020) |

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| | Where a child/family has to self-isolate or quarantine for 14 days as a result of foreign travel:<br>• We will expect all pupils needing to self-isolate as a precautionary measure to complete all work assigned by the school.<br>• We will expect any pupils needing to quarantine following travel to a foreign country to complete all work assigned by the school. Parents have been informed that any foreign travel carries a risk at the present time and pupils' absence for reason of travel quarantine will not be authorised.<br><br>Self-Isolation:<br>• Where an individual pupil has to self-isolate, work will be provided for the pupil to enable them to keep up with their classmates as much as possible.<br>• Individual teachers who are self-isolating for precautionary reasons will manage their class's learning from home. This will include setting work and leading lessons remotely, supported by a Teaching Assistant in the classroom. If the teacher becomes ill, the Headteacher, will coordinate the home and school learning.<br><br>Immediate access to resources:<br>• All pupils have personal access logins to and are familiar with our chosen learning support APPs (Timetables Rockstars, Purple mash and Rising Stars Reading Planet) which support children's acquisition of basic skills at their individual level. These can all be accessed easily via any internet-enabled device.<br><br>Continued Learning:<br>• All pupils have individual reading books which go home each Monday; additional books will be provided for the period of self-isolation. Pupils also have access to an online digital reading resource which they all have logins for and are currently using to supplement their reading at home.<br>• SEND pupils will be provided with a personalised learning timetable and they will also have access to the 'Sunshine Room' on Google Classroom |

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| | Part or Full School Closure:<br>• In the event that there is a need for closure of a part or whole of the school, teachers and pupils will primarily use the online learning programmes and methods of feedback provided by the Google Classroom suite. Paper-based learning packs may be provided to individual pupils at parent's request if any difficulties to online access cannot be resolved.<br>• Teachers who are self-isolating for precautionary reasons as part of a closure will manage their class's learning from home. This will include setting work and leading lessons remotely, supported by a Teaching Assistant in the classroom. If the teacher becomes ill, the Headteacher, will coordinate the home learning.<br>• All subjects and topics which are being covered in school will continue wherever possible, with learning tasks set in-line with the curriculum that would be taught in school to maintain progress.<br>• Clear explanations for the learning tasks will be given and feedback will be provided through Google Classroom.<br>• If a Bubble is in isolation, contact will be made with parents by pastoral staff to check on well-being and any further needs.<br>• Teachers will ensure that contact is made by telephone to all parents / guardians of children who are not engaging in learning online, to ensure that they have access to learning packs to work at home.<br>• Non-engagement following this will be referred to a member of the leadership team. A tracking grid for engagement and participation will be maintained in school through the Google Classroom facility.<br>• If there is a requirement to make provision of key workers and vulnerable children, they will follow the same learning plan as the children who are at home.<br>• In the event of absence from school due to Coronavirus, parents must understand that engagement in home learning is **compulsory**, as is the expectation that St Clement's Catholic Primary School makes that provision available and accessible to all. However, if children themselves are too ill then they should not be expected to engage in home learning. |
| **To enable teaching and learning to continue as effectively as possible during the need for remote learning:** | • We will make daily contact with pupils via Google Classroom. This will be in the form live registration, a short, pre-recorded video for English/RE and in Years 4, 5 and 6 there will be elements of live teaching daily.<br>• We will use live lessons in Years 4, 5 and 6 and we will provide frequent and clear explanations of new content using high quality resources and pre-recorded videos for Maths, English and RE in Reception – Year 3<br>• Monitor the phone logs to ensure families are called regularly and any issues are followed up<br>• Monitor the engagement of pupils learning<br>• Communicate regularly with families through the Anchor Room and phone calls |

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| Our staff will: | • Provide a weekly timetable for pupils<br>• Daily learning activities and tasks will be shared on Google Classroom in the children's year group classroom<br>• Provide written feedback to pupils twice a week whilst they are working at home<br>• Contact and talk to pupils daily through the live registration meet<br>• Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow e.g. Policy Development; |
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| Our pupils/students will be expected to: | • Log on to Google Classroom each morning<br>• Attend the live registration and any other live meets arranged<br>• Watch all of the learning videos, taking a full and active part in them<br>• Complete the learning set by their teacher each day and upload their learning as requested by the teacher – photograph/video<br>• Watch their story time each day<br>• Use online resources such as Purple mash, Rising Stars Reading Planet, Mathletics, Spag.com, Phonics Play, Numbots and TT Rockstars and any other resources provided by the school |
| Parents are responsible for: | • Set a clear routine with each child using the timetable and the daily learning set<br>• Read all communications that come out from the school to ensure they are fully aware and up to date with news.<br>• Support their children to complete all of the learning set<br>• Liaise with school staff and seek support on behalf of their child when needed, with class teacher via info email<br>• Ensure courtesy and politeness to any member of staff within any communication<br>• Provide access to the learning offered for their children<br>• Support their children by uploading to google classroom pictures of completed work for assessment and feedback |
| How to access work | • Pupils will access their work through our learning platform 'Google Classroom.'<br>• All pupils have been provided with a secure Google email address. |

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| Vulnerable and Key Workers | In light of a partial or whole school closure the school will be open for Key Worker children and vulnerable children if required by the government. They will complete all remote learning set by their class teachers |
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| Communication | • Parents will receive communications through parentmail<br>• In the event of a lockdown, the Anchor Room within Google Classroom will be used to keep the whole community connected. Assemblies and other events will be recorded and shown through the Anchor Room (the whole school have access to this) |